## DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY NATIONAL FLOOD INSURANCE PROGRAM

O.M.B. No. 1660-0005 Expires September 30, 2010

## **WORKSHEET - BUILDING**

See reverse side for Privacy Act Statement and Paperwork Burden Disclosure Notice

INSURED AND LOCATION					DATE OF REPORT		
					POLICY NO. FL		
ADJUSTING FIRM AND ADDRESS		ADJUSTER			Adjuster's File No.	Date of Loss	
MEASURE DIMENSIONS AND DRAW DIAGRAM OF GROUND FLOOR AREA. ATTACH SNAPSHOT		Type Of Building				Age	
	Building Dimensions Total Sq. Ft.		Sq. Ft.	No. Rooms			
		Type of Foundation	on		ed Basement	No. Stories	
		Interior Wall Cons			Yes No or Wall Construction	No. Baths	
		Cationated Danie	anted Poplanement Cost				
		Estimated Replacement Cost  Less Depreciation					
		Actual Cash Value					
Quantity	Detailed Description	Full Cost Repair	Deprec	iation	Flood Loss	Wind Loss (If any)	

## **Privacy Act Statement**

The information requested is necessary to process the subject loss. The authority to collect the information is Title 42, U.S. Code, Section 4001 to 4028. It is voluntary on your part to furnish the information. However, omission of an item may preclude processing of the form. The information will not be disclosed outside of the Federal Emergency Management Agency, except to the servicing agent, acting as the government's fiscal agent; to claims adjusters to enable them to confirm coverage and the location of insured property; to certain Federal, State, and Local Government agencies for determining eligibility for benefits and for verification of agencies for acquisition and relocation-related projects, consistent with the National Flood Insurance Program and consistent with the routine uses described in the program's system of record. Failure by you to provide some or all of the information may result in delay in processing or denial of this claim and/or application.

## PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for the collection of information titled Claims for National Flood Insurance Program (NFIP) is estimated to average 6 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting these forms. You are not required to respond to this collection of information unless a currently valid OMB control number and expiration date is displayed in the upper right corner of the these forms. Send comments regarding the accuracy of the burden estimate and suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, S.W., Washington, DC 20472, Paperwork Reduction Project (1660-0005). **NOTE: Do not send your completed form to this address.** 

FEMA Form No.	Title	Burden Hours
81-40	Worksheet-Contents-Personal Property	2.5 Hours
81-41	Worksheet-Building	2.5 Hours
81-41A	Worksheet-Building (Cont'd)	1.0 Hours
81-42	Proof of Loss	.08 Hours
81-42A	Increased Cost of Compliance	2.0 Hours
81-43	Notice of Loss	.07 Hours
81-44	Statement as to Full Cost to Repair or Replacement	.10 Hours
	Cost Coverage, Subject to the Terms and Conditions	
	of this Policy	
81-57	National Flood Insurance Program Preliminary Report	.07 Hours
81-58	National Flood Insurance Program Final Report	.07 Hours
81-59	National Flood Insurance Program Narrative Report	.08 Hours
81-63	Cause of Loss and Subrogation Report	1 Hour
81-96	Manufactured (Mobile) Home/Travel Trailer Worksheet	.50 Hours
81-96A	Mobile Home/Travel Trailer Worksheet (Continued)	.25 Hours
81-98	Increased Cost of Compliance (ICC) Adjuster Report	.42 Hours
81-109	Adjuster Preliminary Damage Assessment	.25 Hours
81-110	Adjuster Certification Application	.25 Hours
81-44 81-57 81-58 81-59 81-63 81-96 81-96A 81-98 81-109	Statement as to Full Cost to Repair or Replacement Cost Coverage, Subject to the Terms and Conditions of this Policy National Flood Insurance Program Preliminary Report National Flood Insurance Program Final Report National Flood Insurance Program Narrative Report Cause of Loss and Subrogation Report Manufactured (Mobile) Home/Travel Trailer Worksheet Mobile Home/Travel Trailer Worksheet (Continued) Increased Cost of Compliance (ICC) Adjuster Report Adjuster Preliminary Damage Assessment	.07 Hours .07 Hours .08 Hours 1 Hour .50 Hours .25 Hours .42 Hours .25 Hours